

**Dana Clark, Lead Person / Principal
David Block, Business Administrator**

65 West Demarest Ave
Phone: 201-569-9765

Englewood, New Jersey 07631
Fax: 201-568-9576

**WEDNESDAY, MAY 8, 2024
6:00 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING AGENDA**

CALL TO ORDER BY PRESIDENT:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL _____ Judy Khan, President _____ Felise Matlock, Vice-President
 _____ Aree Booker _____ Glenn Coley
 _____ Christopher McEvelley

 _____ Dana Clark, Lead Person / Principal _____ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

**INSTRUCTIONAL REPORT: Dana Clark, Lead Person / Principal (Attachment #1)
Enrollment Report (Attachment #2)**

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for March 20, 2024 & April 17, 2024 (**Attachment #3**):

Motion _____

Second _____

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

B. Personnel

B1. RESOLUTION TO APPROVE LISTED STAFF FOR THE 2024-2025 SCHOOL YEAR

Motion by _____ Seconded by _____ on recommendation of the Lead Person to approve the listed staff attached for the 2024-2025 school year. (**Attachment #4**)

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

B2. RESOLUTION TO RETROACTIVELY APPROVE COMMUNITY OUTREACH AND RECRUITMENT STIPENDS FOR THE 2023-2024 SCHOOL YEAR

Motion by _____ Seconded by _____ on recommendation of the Lead Person to retroactively approve Liliana Oliveira and Romaine Hassanah as Community Outreach and Recruitment Coordinators at the annual rate of \$5,000 for the 2023-2024 school year.

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

B3. RESOLUTION TO APPROVE A JOB DESCRIPTION FOR THE POSITION OF SUPERVISOR OF CURRICULUM & INSTRUCTION

Motion by _____ Seconded by _____ on recommendation of the Lead Person to approve the job description for the position of Supervisor of Curriculum and Instruction. (**Attachment #5**)

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilly

C. Instructional and Additional Reports:

C1. RESOLUTION TO ADJUST THE 2024-2025 SCHOOL CALENDAR

Motion by _____ Seconded by _____ on recommendation of the Lead Person to approve adjustments to the 2024-2025 School Calendar as attached. **(Attachment #6)**

Motion _____ *Second* _____

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

D. Financial

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by _____ Seconded by _____ BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following **(Attachment #7)**

Bill’s List for FY24
Board Secretary’s Report for FY24

_____ Judy Khan, President _____ Felise Matlick, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, June 21, 2023 at 6:00 pm

Adjourn

Motion by _____, seconded by _____, to adjourn at ____ pm.
Ayes _____ Nays _____