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Englewood on the Palisades Charter School is seeking a dynamic, mission-aligned security professional to join our team as a School Safety Officer.

OVERVIEW: The Englewood on the Palisades Charter School is a high-performing, innovative public charter school in Englewood NJ, serving students from K to 8th grade. As we fulfill our mission, EPCS will provide a nurturing, caring, child-centered, constructivist learning community modeling skills and habits necessary for attaining a high degree of achievement in our increasingly complex, interdependent global society. Our community is built upon genuine relationships.

ROLE DESCRIPTION: Englewood on the Palisades Charter School is seeking a dynamic, mission-aligned security professional to join our team as a School Safety Officer. The School Safety Officer at Englewood on the Palisades Charter School is responsible promoting attitudes of student responsibility; assisting with the safety of students and staff and the security of the facilities; assisting in providing protection for all students, staff, and property within the limitations of N.J.S.A. 18 A:6-1 and N.J.S.A. 18a:25-2.

SCHOOL SAFETY OFFICER ESSENTIAL RESPONSIBILITIES

Classroom Culture: 1) Enforces, with the assistance of appropriate staff members, all school rules and regulations which pertain to the safety and welfare of students and staff. 2) Monitors buildings and grounds, including entrances, exits, halls, lavatories, locker rooms, gym, auditorium, cafeteria, etc. 3) Possesses awareness of the building procedure to follow in the event of an emergency or disaster. 4) Notifies the building administration, police, and/or appropriate emergency personnel of any emergency, potentially dangerous or unusual situations. 5) Monitors and assists students upon entering the school during morning arrival and leaving the school during afternoon dismissal. 6) Ensures a smooth traffic flow of students through the hallways, assisting students with on-time arrival to class and to assigned locations. 7) Assists with supervision in the breakfast and lunch periods. 8) Assists disruptive students and removes them from class, when necessary, escorting them to the proper supervisor. 9) Reports all incidents of loitering, damage, and or unlawful activity to the proper authorities, with significant information. 10) Notifies immediately appropriate personnel of evidence of substance abuse, child abuse, child neglect, severe medical or social conditions, potential suicide or individuals appearing to be under the influence of alcohol, controlled substances, or anabolic steroids. 11) Promotes student responsibility for behavior and attitude by serving as a role model, dressing and grooming professionally. 12) Displays ethical and professional behavior in working with students,

parents, school personnel, and outside agencies associated with the school. 13) Protects confidentiality of records and information about staff/students and uses discretion when required to share any such information. 14) Adheres to EPCS Board policies and procedures. 15) Encourages students to wear identification badges. 16) Be current and up to date on all required training. 17) Willingness to work flexible hours, overtime and weekends. 18) Attends department meetings. 19.) Performs all other duties as assigned by the Building Principal, his/her designee, or other appropriate Building/District Administrators.

QUALIFICATIONS: 1) Minimum of a High School Diploma/College Degree, preferred. 2) Must possess a valid motor vehicle operator's license. 3) Valid Security Officer Registration Act (SORA) License, preferred. 4) AED / CPR Certified preferred. 5) One year or more of progressively responsible experience in a security-related field. 6) Demonstrates excellent integrity and good moral character and initiative. 7) Demonstrates the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary. 8) Exhibits a personality that demonstrates excellent interpersonal skills to relate well with students, staff, administration, parents and the community. 9) Must have excellent organizational skills.

REPORTING RELATIONSHIP: Our school safety officer is an integral part of our school team and will provide a safe and orderly environment across our school community and reports to the Principal.

ADDITIONAL INFORMATION: EPCS is committed to creating a high performing team of educators who reflect the diversity of backgrounds and experiences of our students. Both our staff and student population is culturally rich.

Englewood on the Palisades Charter School offers competitive salaries commensurate with experience and a comprehensive benefits package, including rich health insurance plans, professional development and coaching, and retirement benefits as part of the state pension plan. Englewood on the Palisades provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Englewood on the Palisades Charter School Vaccination Policy Englewood on the Palisades Charter School continues to be committed to the health and safety of staff and students. As we've done throughout the pandemic, we're constantly examining and adjusting our existing policies with two goals: 1) To ensure healthy and safe working and learning environments; 2) To maintain our educational commitment to EPCS students and families.

To apply email resume and cover letter to epcs.employment@epcs.ws