

Englewood on the Palisades Charter School

65 W. Demarest Avenue
Englewood, NJ 07631

EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PLAN FOR THE 2021-2022 SCHOOL YEAR

Englewood on the Palisades Charter School Chapter 27 Emergency Virtual or Remote Instruction Plan

For the 2021-2022, school year, the New Jersey Department of Education requested all local educational LEAs, to return to in-person instruction. However, in April 2020, Governor Murphy issued an executive order that became P.L.2020, c.27. This law provides for the continuity of instruction in the event of a public health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education. This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. A superintendent must consult with the board of education, if practicable, prior to implementing the school district's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of education.

The Englewood on the Palisades Charter School (EPCS), Emergency Virtual or Remote Instructional Plan offers a synopsis of our school's closure preparedness plan. Specifically, this plan addresses all of the required components.

It is our goal to provide rigorous and relevant instruction, based on the New Jersey Student Learning Standards, all while providing a safe and healthy environment for our students. EPCS began this school year with the understanding that our students are in need of academic support, interventions, and social emotional support.

Special Education and Related Services

Modifications and accommodations will be provided as per each student's IEP. Assistive technology, such as Google screen reader and voice typing can be accessed on Chromebooks that will be sent home with each student.

Through the use of Zoom, Google classroom, and other remote instructional means; teachers will facilitate instruction, give formal and informal assessments and monitor student progress.

All teachers will be in frequent collaboration with families to ensure that our students with disabilities, 504s and our general education students equally have the best appropriate education during virtual or remote learning.

During virtual or remote learning, all remaining related services will be developed prior to the start of our virtual or remote instruction to ensure accurate delivery of remaining service such as Speech and Language and/or Occupational Therapy.

Going forward IEP's have been developed to address the different needs for educating students' with disabilities and required services. When necessary, the IEP team will meet to discuss and review student data and determine whether the student with disabilities need additional accommodations or services or addressing any learning loss or regression while remote learning was being provided.

Technology and Connectivity

All students will be provided with an electronic device (1:1) to access remote learning. Every student in grades 1st through 8th will be using a school issued Chromebook for in-person and remote learning. Every Kindergarten student will also be issued a tablet for in-person and remote learning.

Englewood on the Palisades Charter School has a no-tolerance policy in regards to cyber bullying. Students, and staff, are expected to follow the guidelines outlined in our Code of Conduct.

Delivery of Virtual and Remote Learning

Returning to full-time remote learning, staff and students will follow the remote academic schedule which makes use of online platforms such as Zoom, Google Meet, etc. We have purchased additional online learning platforms, and adjusted our curriculum, so that material can be accessed online during remote learning. Assistive technology, such as text-to-speech, Voice In typing, and open dyslexic can also be utilized on every chromebook that is provided to each student.

Students learning remotely are expected to complete the daily work posted online, check in with their teacher(s) online using an online video medium for real-time lessons, and question-answer sessions (office hours).

If we must go full remote, as in the past, a survey of our parents will be conducted about the internet accessibility and devices available at home. Any student who does not have internet access will be provided with access through a hotspot.

Teachers will also monitor student attendance during remote learning. If a student is absent, the teacher will contact the parent to determine if a technology issue was the cause of the absence. If so, the problem will be resolved by our technology department.

Google Suite Apps will be used by teachers and students. Additional platforms that were purchased last year will continue to be used to ensure ease of use by students and parents, as well as for the instructional and assessment purposes of teachers.

Our full time remote learning model schedule would include a combination of synchronous (real time virtual) learning and engagement in asynchronous (recorded) learning, which would include

having classes with teachers of specials as per the rotation schedule. Using the varied online platforms, students will have access to live and recorded instruction, assignments, courses, homework and the ability to review grades virtually.

All teachers will be required to plan lessons that are standard based and will meet the needs of all students. Their plans will incorporate materials that come from mixed media to reinforce specific skill concepts and engage the student at a different level of instruction.

Our remote learning model will allow students to experience whole class and differentiated learning, while the teacher provides interactions that will help our students to stay engaged in the learning process. This model will also allow our students with disabilities the opportunity to be fully engaged in general education classes, in addition to their special education classes/subjects and activities.

Classroom communities will be built to support the flexibility that is needed by our students and families as they deal with issues that will impact the students ability to learn including; family members that are ill, parents that are working, taking care of siblings etc.

Teachers will also have a vested interest in the social, emotional and academic growth of their students. Teachers will have students participate in daily activities that will “take the pulse” of each student before the beginning of their school day. Students that are demonstrating a level of concern/stress will be referred to the appropriate staff member. This component of our day is important as we have our students begin to re-engage with classmates, and develop school relationships in a different way.

Time is placed in the daily schedule whereby teachers, students and parents can communicate about expectations, concerns, questions about assignments, homework and/or update of student progress. Family communication will include phone calls, individual scheduled Zoom meetings, OnCourse Informational System, Google Classroom, ClassDojo, Seesaw and website to name a few that are used at our school.

School wide attendance will be taken using OnCourse, our Informational System. Attendance will be monitored daily by teachers, parents, school counselors, nurse and administration for multiple absences, change in student performance, and demonstration of anxiety and/or depression during virtual or remote learning.

I. Daily Instruction and Lesson Planning

Kindergarten will be using tablets for daily virtual instruction from 8:00-12:00pm.

Seesaw for daily assignments. Google Classroom will also be used for posting daily class assignments, in addition to homework assignments.

Teachers will be in the classroom from 7:45am-12:15pm.

Lesson plans will be posted on OnCourse bi-weekly. All instruction activities will be aligned to the NJSLs.

Teachers will be available to assist students with individualized instruction and respond to questions and concerns from students and parents.

On Fridays, kindergarten teachers will meet to discuss common planning and to hold virtual office hours.

2. Grades 1-8

Teachers will be logged in for virtual instruction from 8:00-12:00pm.

Teachers will be in the classroom 7:45am- 12:15pm.

Teachers will use Google Classroom to post daily assignments.

Lesson plans will be posted on OnCourse bi-weekly.

Zoom lessons will take place on remote learning days for all subjects.

Teachers will be available to assist students with individualized instruction and respond to questions/concerns from students and parents.

On Fridays teachers will meet with their counterparts to discuss common planning lessons.

3. Elementary and Middle School Virtual Office Hours

Elementary School Virtual Office Hours

Teachers will be available Monday through Friday 1:30pm-2:30pm

Middle School Virtual Office Hours

Monday - Thursday

	6th	7th	8th
1:00 - 1:20	<i>SS</i>	<i>S</i>	<i>ELA</i>
1:20 - 1:40	<i>S</i>	<i>ELA</i>	<i>Math</i>
<i>15 minute break for staff and students</i>			
1:55 - 2:25	<i>ELA</i>	<i>Math</i>	<i>SS</i>
2:25 - 2:55	<i>Math</i>	<i>SS</i>	<i>S</i>

On Friday's, time is set aside for teachers to plan, meet in Common Planning (P.L.C.) video chats, reviewing online work of students, any extra emails to students and/or parents. Middle School teachers virtual office hours will be from 1:30pm to 2:30pm.

School Breakfast and Lunch Program

In accordance with the guidelines established by the New Jersey Department of Education, New Jersey Department of Health, and the New Jersey Department of Agriculture, and in partnership with the EPCS food service vendor, a “grab and go” breakfast and lunch will be available to students during virtual or remote instruction.

Monday through Friday, breakfast and lunch pick-up will be available between the hours of 8:00am to 2:00pm. Bulk pick-up will be available on a specified day. All meal pick-ups will be held at EPCS. A schedule for food pick-up times and dates will be available on the EPCS website.

Students and parents picking up food will not be permitted to enter the school building. All school staff, students and parents will be required to social distance, follow sanitization protocols, and wear masks and gloves at all times.

EPCS Website: www.epcs.ws and www.inglewoodcharterschool.com

Board Approval: The Board of Trustees approved our plan on Wednesday, October 20, 2021